



Sabbatical Leave Application Schedule for leaves occurring in academic year 2026-2027

June 1, 2025	The 2025-2026 application process for sabbatical leaves occurring in academic year 2026-2027 opens.
October 9, 2025	Sabbatical Leave Information Session (click to register for the session).
October 16, 2025	Applicant submits non-binding Intent to Apply Form .
October 31, 2025	Cover Page and Proposal Application are submitted as a <u>single PDF</u> file to Department Head.
December 1, 2025	Dean forwards full proposal package, Dean's Unit Impact Recommendation form, and Faculty Sabbatical Summary Report – Dean, to the Office of Faculty Advancement and Inclusion at sabbaticals@drexel.edu .
December 5, 2025	The Office of Faculty Advancement and Inclusion reviews all application packages and forwards them to the Sabbatical Leave Committee.
February 2, 2026	The Sabbatical Leave Committee submits their recommendations to the Provost (via the Office of Faculty Advancement and Inclusion).
March 2, 2026	The Provost notifies the candidate, their Department Head, their Dean, and the Sabbatical Leave Committee of the final decision.